

December 2023

«business_name»
«mail_add1»
«mail_add2»
«mail_city», «mail_state» «mail_zip»

HSA Account Number: «member_code»

You must complete your Pre-Renewal Form by January 19, 2024

In preparation for the renewal of your Harvard Pilgrim Health Care (HPHC) coverage for April 2024, HPHC is requiring small businesses to update information on the number of employees eligible for coverage and participating in your employer group plan.

In order to ensure that your renewal is released in a timely fashion, you must complete and submit this Pre-Renewal Information by January 19, 2024.

The HPHC minimum enrollment requirements for Massachusetts are:

Number of Eligible Employees	Minimum Enrollment Requirements
1-5	100%
6+	New Business: 75% Renewals: 50%

Employees may waive out of your group HPHC coverage if they have coverage through a spouse, MassHealth, Medicare, the Veterans Program or if sponsored by a second employer.

How to complete the Pre-Renewal:

Go to our secure website www.hsainsurance.com

- Click the "Log In" button on the top right hand corner
- Click "I am a Customer" and follow the instructions
- Click "Complete Pre-Renewal Form" on menu

If you have any questions regarding this form, please contact your broker or HSA Customer Service by phone, 781-228-2222, via live chat at hsainsurance.com. Thank you for your cooperation in this matter.

Sincerely,
HSA Renewal Team

